

CAMOSUN COLLEGE BOARD OF GOVERNORS
Minutes of the Regular Meeting

Monday, March 7, 2011
Lansdowne Campus

I CALL TO ORDER

Board Chair Lynda Farmer called the meeting to order at 5:00 p.m.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III INTRODUCTION

1. Baldev Pooni introduced Eric Sehn, the new Dean of the School of Trades and Technology. Eric began at Camosun College on March 1, 2011.

IV BOARD MEMBER REPORTS

1. Chair's Report

Board Chair Lynda Farmer reported Linda Ross resigned from the Board effective February 28, 2011. The process to find a replacement is underway.

On February 8, 2011, Lynda attended the third community business leaders lunch hosted by Kathryn Laurin. The lunch showcases highlights from Camosun College, and is prepared by Hotel and Restaurant Management students. On February 21, 2011, Lynda and Denis Powers held an information session on conflict of interest for a small group of Board members. The topic will be brought forward to the whole board for discussion in future.

For the past month, Lynda has been working with Kathryn Laurin and Peter Lockie on the 2011-2012 budget. Board approval of the budget was moved from the April 4, 2011 Board meeting to the March 7, 2011 meeting. Kathryn and Lynda met with Ministers Murray Coell and Ida Chong to keep them informed of the budget situation. Kathryn and Peter met with senior government officials to alert them about the budget and to request additional funding.

The annual joint Board of Governors and Foundation Board meeting will take place on May 9, 2011.

2. President's Report

President Kathryn Laurin's focus has been on the 2011-2012 budget and the strategic plan. She and Lynda Farmer met recently with Ministers Ida Chong and Murray Coell to advise them of the budget situation. Kathryn is meeting University of Victoria President David Turpin on March 8, 2011 to discuss the strategic plans for both institutions.

3. Foundation

Susan Haddon noted the Foundation Board met on February 17, 2011. Susan reported the Foundation can be designated beneficiary of planned gifts in wills and has benefited from such gifts a number of times. The Foundation can also be made and has been made the irrevocable beneficiary for life insurance policies. Susan also mentioned the upcoming Insight Speaker Series and first speaker, Fabien Cousteau, grandson of Jacques Cousteau, speaking on One Water, One People on March 15, 2011.

4. Education Council

Education Council Chair Kathy Tarnai-Lokhorst gave a verbal report on the February 21, 2011 meeting. Kathy went over the highlights, which included approval of new program 'Electrical Maintainer Technician' for the Department of National Defense (DND).

5. Pacific Institute for Sport Excellence (PISE)

Margaret Lucas noted the next PISE Board meeting is March 15, 2011. She attended the Finance and Audit committee meeting. The numbers for PISE for January and February were strong.

6. Strategic Plan – Steering Task Group

Marilyn Pattison reported the March 7 meeting was canceled. The external focus group sessions are complete. The internal focus groups are complete and included almost 300 participants. The student consultation activities are underway. A competition for the Best Idea for Camosun has been launched in the student magazine 'Nexus'. Four sessions, two at each campus, will be held in March for employees to provide their best ideas for the College. On March 30, 2011, the Senior Leadership Council will dedicate a day to draft the strategies.

V BOARD COMMITTEE REPORTS

1. Finance Committee

Kyman Chan gave a verbal report on the February 28, 2011 Finance Committee meeting. The purpose was to review the budget for 2011-2012. The majority of the Board members were present. Peter Lockie gave an in-depth presentation on the budget process.

MOTION

BE IT RESOLVED THAT THE 2011-2012 BUDGET BE AMENDED TO REMOVE THE STUDENT PARKING INCREASE. BE IT FURTHER RESOLVED THAT THE CORRESPONDING PARKING REVENUE AND EXPENDITURES BE AMENDED TO REFLECT THE ABOVE CHANGE AND TO ENSURE THAT THE BUDGET REMAINS BALANCED
DEFEATED

MOTION

BE IT RESOLVED THAT CAMOSUN COLLEGE MAKE EVERY POSSIBLE EFFORT TO AVOID LAYOFFS WHILE MAINTAINING A BALANCED BUDGET.
DEFEATED

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE COLLEGE'S BUDGET FOR THE FISCAL YEAR 2011-2012 WITH TOTAL REVENUE AND TOTAL EXPENDITURE OF \$104,127,525 RESULTING IN A BALANCED BUDGET.
CARRIED

3. Executive Committee

Lynda Farmer reported the Executive Committee dealt solely with the 2011-2012 budget. Lynda noted the management team is qualified and dedicated, and their approach to the budget minimized hardship at a difficult time for the organisation.

VI APPROVAL OF THE MINUTES

The minutes of the February 7, 2011 meeting were approved with amendments.

VII UNION REPORTS [nil]

VIII ORIENTATION PRESENTATIONS [nil]

IX NEW BUSINESS [nil]

X ADJOURNMENT

The meeting was adjourned at 5:52 p.m.