

CAMOSUN COLLEGE BOARD OF GOVERNORS
Minutes of the Regular Meeting

Monday, May 3, 2010
Lansdowne Campus

I CALL TO ORDER

Board Chair Lynda Farmer called the meeting to order at 5:05 p.m.

II APPROVAL OF THE AGENDA

The agenda was approved after the removal of item "IV. 1. i). Policy G-1.3 Board Decision Making – Revision". The topic was referred to the Board Executive committee for further discussion.

III BOARD MEMBER REPORTS

1. Chair's Report

Board Chair Lynda Farmer met with Nancy Bourey and Marilyn Pattison to discuss Board planning. They continued work on the development of the draft list of goals which will be finalised at the Board lunch on June 3. The draft list will be circulated to the Board for feedback before the meeting.

The joint Board of Governors and Foundation Board of Directors meeting will take place June 10. Lynda Farmer, Linda Ross, Susan Haddon, and Colleen Kasting are building the agenda and requested the Board make the meeting a priority and to send agenda items to Heather.

Lynda has scheduled meetings to welcome the two new Board members, Brian Horncastle and Janice Simcoe. Brian is the elected support staff representative who will replace Keith Todd, and Janice is the elected faculty who will replace Nancy Bourey.

The School of Trades and Technology Awards ceremony will take place May 14. It will be divided into two sections this year. Kathryn Laurin will address the Technology awards, and Lynda Farmer will address the Trades awards. Lynda noted the awards provide insight into the programs and talented students of Camosun College.

The annual Board lunch will take place on Thursday, June 3 at the Uplands Golf Club, and will be followed by a Board Planning session. At that time Wayne Dalby will provide passes for the T/C Open which will take place June 3 - 6, 2010.

2. President's Report

President Kathryn Laurin reported the College Executive hosted two brown bag lunches, one on each campus. The lunches are scheduled periodically throughout the year to share highlights, new initiatives, and budget news. The sessions were taped and streamed live to the employees' computers and then posted on the intranet. This method of College-wide communication received positive feedback when used previously.

Kathryn attended the BC Colleges (BCC) meeting in Vancouver on April 26. She met the new Deputy Minister Philip Steenkamp at the BCC meeting. DM Steenkamp worked at the Ministry

of Advanced Education before moving to Ontario for three years. The new Assistant Deputy Minister Mark Zacharias was also present at the BCC meeting.

The Budget committee met last week to conduct the fourth quarter financial reviews for the fiscal year end, with positive results. Minister Moira Stilwell invited Kathryn Laurin and Lynda Farmer to an informal dinner on April 28.

3. Foundation

Linda Ross advised that Jessica Jackley, Co-founder of Kiva was the second speaker of the 2010 Speakers Series. Her speech on April 13 was inspirational and a great success. Pico Iyer will speak next on May 17 at 7:30 pm at the McPherson Theatre. Linda noted that Coast Capital Savings donated \$17K, and Anne Wortmann gave \$5K towards sponsorship of the series.

The annual dinner raised close to \$35K for student bursaries. The audit by KPMG has been completed. The past year was good for the Foundation despite the recession. Linda acknowledged a \$150K bequest from Dorothy Bessex toward bursary endowments. The annual campaign has been launched and is focused on student financial aid. The Foundation AGM will take place on May 20, 2010.

4. Education Council

Kathy Tarnai-Lokhorst noted the minutes from the March 15, 2010 meeting were included in the agenda package. Kathy traveled to Vancouver last week for the meeting of the Council of Education Council Chairs (CO-EDCO). She noted many colleges were undergoing high level administration personnel changes. The next elections for the Education Council Chair will take place on May 17, 2010.

IV BOARD COMMITTEE REPORTS

1. Executive Committee

Lynda Farmer noted that the schedule of Board and Board committee meetings for 2010-11 has been distributed. The Board Resourcing and Development Office (BRDO) confirmed the five Board members whose terms expire July 31, 2010 have been re-appointed. The members are Kyman Chan, Wayne Dalby, Lynda Farmer, Steve Parkhill, and Linda Ross. The terms were staggered because too many members were scheduled to leave in 2013. Lynda Farmer and Wayne Dalby's terms will end in 2012 instead of 2013. There is the option to request a one year extension if needed. BRDO is satisfied with the current composition of the Board of Governors.

Lynda Farmer began work on the September 7, 2010 Board orientation. The orientation will be more in-depth than in previous years, and a follow-up session may be added several months later. Kyman Chan will give a presentation on the budget process, and Scott Marshall will address the College & Institute Act. The content will focus on the information needed by members to do their work on the Board.

V APPROVAL OF THE MINUTES

The minutes of the April 12, 2010 meeting will be amended to include the topics raised during the budget discussion as requested by Keith Todd.

- VI UNION REPORTS [nil]**
- VII ORIENTATION PRESENTATIONS [nil]**
- VIII NEW BUSINESS**

1. Camosun College Student Society Fee Levies

Peter Lockie advised the Student Society is required by the College and Institute Act to annually request the Board to direct the collection and remittance of all Student Society related fees and levies.

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS DIRECT ADMINISTRATION TO COLLECT THE FOLLOWING FEES FOR THE 2010-2011 ACADEMIC YEAR AND REMIT SAME TO THE CAMOSUN COLLEGE STUDENT SOCIETY:

CAMOSUN COLLEGE STUDENT SOCIETY LEVY	\$8.02 PER MONTH
CANADIAN FEDERATION OF STUDENTS LEVY	\$2.01 PER MONTH
HEALTH/DENTAL BENEFIT COVERAGE	\$53.00 PER SEMESTER (EACH)
BUILDING FUND	\$3.59 PER MONTH

AND

DIRECT ADMINISTRATION TO COLLECT THE FOLLOWING CHILD CARE, ATHLETICS AND PAPER RECYCLING LEVIES:

CHILD CARE LEVY	\$1.00 PER MONTH
ATHLETICS/RECREATION:	
ATHLETICS LEVY	\$3.99 PER MONTH
RECREATION LEVY	\$2.52 PER MONTH
RECYCLED PAPER LEVY	\$0.15 PER MONTH

AND

DIRECT ADMINISTRATION TO COLLECT THE UNIVERSAL BUS PASS (U-PASS) LEVY OF \$19.00 PER MONTH FOR REMITTANCE TO BC TRANSIT.

CARRIED

2. Camosun College Student Society Audited Financial Statements for the Year Ending March 31, 2009

Peter Lockie noted the Student Society Audited Financial statements, which were included in the agenda package, are provided as information as required by the College and Institute Act.

3. Signature Learning Experience

Joan Yates, Dean of the School of Business, and John Boraas, Dean of Access and Aboriginal Education and Community Connections gave a presentation on the initiative "Signature Learning Experience" which is still in the conceptual stage of development.

IX ADJOURNMENT

The meeting was adjourned at 6:15 p.m.