

CAMOSUN COLLEGE BOARD OF GOVERNORS
Minutes of the Regular Meeting

Monday, April 12, 2010
Lansdowne Campus

I CALL TO ORDER

Board Chair Lynda Farmer called the meeting to order at 5:02 p.m.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III BOARD MEMBER REPORTS

1. Chair's Report

Board Chair Lynda Farmer acknowledged the support of the Board members who attended the Foundation Annual Fundraising Dinner March on 19. Marilyn Pattison and Scott Marshall attended the presentations of the three finalists for the Vice President of Strategic Planning position In March. Scott Marshall and Steve Parkhill represented the Board at the two President's lunches for the business community. Lynda attended the Skills Canada BC Regional Competition held March 26 at the Interurban Campus, and the School of Health and Human Services 30th Anniversary Celebration on March 30.

The Board Planning Working Committee decided to complete the outline without external assistance. They will focus on the three or four priorities which came out of the earlier planning sessions, and wrap up the process at the Board annual lunch in June.

The annual elections for the Board of Governors and Education Council took place in April. Lynda congratulated Christopher Gillespie, the Interurban student representative, and Michel Turcotte, the Lansdowne student representative. She welcomed Brian Horncastle to the meeting. Brian was acclaimed into the support position and replaces Keith Todd. Janice Simcoe won the faculty seat and replaces Nancy Bourey.

2. President's Report

President Kathryn Laurin hosted two lunches for key business community leaders on March 17 and 23 at the Dunlop House. The students in the Hotel and Restaurant Management program prepared and served the food. Members of the College Executive, Board of Governors and Senior Management were represented. The lunches provided an opportunity for the guests to see the campus, learn about the College, and meet and network with the Camosun community. Kathryn shared stories about Camosun alumni, students and faculty. The lunches were well received, and produced several potential partnerships. Kathryn thanked Steve Parkhill and Scott Marshall for attending.

Margaret Lucas and Kathryn Laurin attended the Pacific Institute for Sport Excellence (PISE) Board meetings as representatives for Camosun College. The PISE Board initiated a search for their new Chief Executive Officer.

Kathryn attended a BC College Presidents meeting in Vancouver in January. Philip Steenkamp is the new Deputy Minister in Advanced Education and Labour Market Development.

The three finalists for the Vice President Strategic Planning gave presentations which were streamlined to employee's computers and posted on the intranet. Every employee had the opportunity to provide feedback electronically. Kathryn announced Dr. Tom Roemer, Dean of Trades and Technology, is the successful applicant and will begin June 1.

3. Foundation

Susan Haddon distributed a report from the College Foundation. She announced Pam Shemilt joined the Foundation Board in March. The investment portfolio increased by 7.55% in 2009. The Annual Fundraising Dinner raised \$35K net for student bursaries. Plans are underway for a joint Board of Governors and Foundation Board meeting.

4. Education Council

Christopher Gillespie noted the minutes from the February 15, 2010 meeting were included in the agenda package. Christopher went over the highlights of the meeting, which included Board planning, the indigenization project, program changes and the Education Plan.

IV BOARD COMMITTEE REPORTS

1. Executive Committee

Chair Lynda Farmer reported that Heather will arrange to have photographs taken of Board members (possibly at the next board meeting) for posting to the Board web page on the College website.

i) Policy G-1.3 Board Decision Making

Kathryn Laurin advised the College & Institute Act empowers the Board to write by-laws, and Robert's Rules of Order allows attendance by teleconference if authorized in the by-laws. The risk in not allowing participation by teleconference is that decision making could be delayed if quorum is not met.

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE REVISION TO POLICY G-1.3 BOARD DECISION MAKING WHICH AUTHORIZES PARTICIPATION BY TELEPHONE CONFERENCE AT BOARD AND BOARD COMMITTEE MEETINGS.

CARRIED

ii) Program Cancellation - Certificate in First Nations Civil Engineering Access

Baldev Pooni, Vice President of Education and Student Services reminded the Board that in December they approved the Program Suspension and Cancellation policy. The two program cancellation requests are the first coming to the Board for approval under the new policy.

The 'Certificate in First Nations Civil Engineering Access' program generated very little interest as the First Nations students chose to enter directly into the engineering technology programs.

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE CANCELLATION OF THE CERTIFICATE PROGRAM "CERTIFICATE IN FIRST NATIONS CIVIL ENGINEERING ACCESS".

CARRIED

iii) Program Cancellation - Certificate in Science Foundations

Baldev Pooni advised the "Certificate in Science Foundations" generated very little interest as the students preferred to choose courses individually rather than go through in a cohort. The components of the one-semester program will continue to be offered.

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE CANCELLATION OF THE CERTIFICATE PROGRAM "CERTIFICATE IN SCIENCE FOUNDATIONS".

CARRIED

2. Finance Committee

- i) Finance Committee Chair Kyman Chan noted the minutes from the February 1, 2010 meeting were included in the agenda package for information.

- ii) Kyman Chan gave a verbal report from the March 29, 2010 Finance Committee meeting. Almost all Board members were present at the meeting. Kyman congratulated Peter Lockie and the Finance staff for presenting a balanced budget. Peter Lockie gave a detailed presentation on the proposed budget. The proposed budget includes a balance of controls on spending and new revenue generation. The tuition increase is capped at 2% by the provincial government.

Following the Chair of the Finance committee's report, a general discussion occurred highlighting a variety of issues, including concern being expressed over increases to student tuition and parking fees. There was some discussion as to whether the capital budget could be considered separately. Clarification was provided that this would not be consistent with current standard practices.

MOTION:

IT WAS MOVED AND SECONDED TO AMEND THE MOTION TO APPROVE THE 2010-2011 BUDGET BY SEPARATING THE QUESTION OF TUITION FROM THE REST OF THE BUDGET.

DEFEATED

MOTION:

IT WAS MOVED AND SECONDED TO AMEND THE MOTION TO APPROVE THE 2010-2011 BUDGET BY SEPARATING THE QUESTION OF PARKING FROM THE REST OF THE BUDGET.

DEFEATED

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE COLLEGE'S BUDGET FOR THE FISCAL YEAR 2010/2011 WITH TOTAL REVENUE AND TOTAL EXPENDITURE OF \$107,932,275 RESULTING IN A BALANCED BUDGET.

CARRIED

V APPROVAL OF THE MINUTES

1. The minutes of the March 1, 2010 meeting were approved as distributed.

VI UNION REPORTS [nil]

VII ORIENTATION PRESENTATIONS [nil]

VIII NEW BUSINESS [nil]

IX ADJOURNMENT

The meeting was adjourned at 6:17 p.m.