

CAMOSUN COLLEGE BOARD OF GOVERNORS

Minutes of the Regular Meeting Monday, December 3, 2007 Lansdowne Campus

I CALL TO ORDER

Kim Hesketh called the meeting to order at 5:30 p.m.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed with additions under New Business.

III APPROVAL OF THE MINUTES

The minutes of November 5, 2007 meeting were adopted as distributed.

IV UNION REPORTS - nil

V ORIENTATION PRESENTATION

Centre for Oriented Research and Innovation, Leading Edge Endowment Fund (LEEF)

Paul McGeachie introduced Chris Edley, Coordinator of Camosun's Centre for Oriented Research and Innovation (CORI) and Tim Walzak, the Leading Edge Endowment Fund (LEEF) BC Regional Innovation Chair in Sport Technology.

Chris noted that the goals of CORI, which was set up in 2005, are to enhance service to the college community, build partnerships with the companies that hire our graduates, enable our faculty and students to be involved with up-to-date projects using up-to-date methods and technology, and to enhance the professional development opportunities for the college's faculty and staff. CORI has been very successful to-date and Chris noted that the support of the college's administration, faculty and staff has been and will continue to be essential to its success.

Tim Walzak advised that the goals of the LEEF Chair are to build sport innovation capacity; extend the reach of the high performance facilities at PSI; encourage opportunities for Camosun faculty and students through use of facilities, curriculum development and applied research funding; and to promote partnerships with industry and other institutions. Opportunities exist in sport clothing/textiles and human performance, and sport product areas such as apparel, protection, rehabilitation, training/performance, and media.

In answer to questions from the Board, Chris and Tim clarified:

- research and innovation at Camosun is oriented to the enhancement of the student learning experience;
- Industry partnerships have led to employment for Camosun graduates;
- Industry does contribute funds to projects; project funding is often a 50/50 split between NSERC (Natural Sciences and Engineering Research Council of Canada) and industry. CORI can bring other funding agencies to the table if needed.
- The universities do see these initiatives as competition for funds but some programs are college-specific and it is felt that there are partnership opportunities between the institutions.

Liz noted that enhancement of the student learning experience has been underway for several years through the Capstone Project. In this project, the college matches student teams from technology programs with local businesses which provide the

students with real-life business challenges/projects to complete. In return, the students gain valuable experience.

Kim thanked Chris and Tim for their presentation and their ongoing work and expressed thanks to the college Administration for their support of these initiatives.

VI NEW BUSINESS

1. Correction to Fall Enrollment Report

Liz Ashton noted that the Fall Enrollment Report which was presented to the Board in October contained incorrect information regarding Continuing Education enrollments; the increase in enrollments was 15%, not 62.8% as originally reported. Liz apologized for the error and assured the Board that in future there will be increased scrutiny of these reports prior to them being submitted to the Board.

2. Debrief of Saudi Arabian Visit

There was a brief discussion around information gleaned from the reception today with the Saudi Arabian delegation. The visit has clarified some information regarding the project in question: this is to be a full-fledged college, not just a women's college as originally thought. The Saudi Arabians want to move quickly on the project with a projected opening of September 2009. They are looking for quality education and recognized credentials to encourage their population to stay home for education rather than going abroad (there are currently 14,000 Saudi Arabian students in US schools.) They see the need to diversify their economy which has been reliant on the oil industry for many years and to build its own workforce. Riyadh has a population of 4 million; its university has 70,000 students with a 50/50 split of men and women.

VII BOARD COMMITTEE REPORTS

1. Finance Committee

Kyman Chan noted that the Audit Sub-Committee had met to review the Audit Plan for 2008 and to make a recommendation to the Board regarding the appointment of auditors.

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPOINT KPMG TO CARRY OUT THE COLLEGE'S AUDIT FOR THE FISCAL YEAR ENDING MARCH 31, 2008.

CARRIED

2. Executive Committee

Kim Hesketh advised that the committee had met on November 26th. Peter Lockie gave an update on the Young Building: legal advice is being sought; an estimate for erecting hoarding around the building has just been received and at \$100,000 far exceeds the initial estimate. In the interest of public safety, the hoarding will be erected. The PSI head lease will not be ready for Board review and approval in December and may require a special meeting in January. The committee discussed the Province's recent Carbon Emission Targets Legislation and requested that the college Administration look at what may be needed to be done in order to comply. Kim has talked with Murray Farmer, Chair of UVic's Board regarding a potential meeting of the Board Executive Committees of both institutions in order to bring

members up to date on current partnerships and possible future partnerships; it is expected that the meeting will take place in March.

3. Advocacy Committee - no report

4. PSI Steering Committee

David Johns noted that the minutes of the October 9, 2007 meeting (verbally reported on previously) were included in the Board meeting package. On November 13th the PSI Society held its first Annual General Meeting which was followed by a Steering Committee meeting.

At the AGM, a revised Constitution and Bylaws was approved; the revisions recognize the addition of PacificSport BC Society as a third founding member. Directors of the Society were confirmed: Camosun representatives are Liz Ashton, Kim Hesketh, David Johns and Wayne Dalby; PacificSport Victoria representatives are Don Manning and Ian Taylor; PacificSport BC Society representatives are Gordon Sleivert and Susan Brice; Community representatives are Jim Reed and Malcolm Webster (with a third Community position to be filled.) Election of Officers also took place with the following acclaimed: President: Jim Reed; Vice President: Malcolm Webster; Secretary: David Johns; Treasurer: Ian Taylor.

At the Steering Committee meeting, David gave an update on preparation of the main lease. David's law firm has volunteered to do the legal work on the lease. David has disclosed to the Steering Committee and, by way of this report, to the Camosun College Board of Governors, that this is a conflict of interest for him but that he is working in the best interest of all parties. The committee also received updates on operational and staffing matters. The interviews for the PSI CEO take place on December 8th with a recommendation going to the PSI Board on December 11th. The Project Manager's report advised that the project remains on time and on budget. A new federal infrastructure program has been announced and a funding proposal has been submitted.

VIII BOARD MEMBER REPORTS

1. Chairman's Report

Kim Hesketh reported that he recently attended the Camosun Celebrates evening which recognizes long term service, retirees and award recipients. Kim noted that the combined years of long term service added up to 865 years. The event was well attended and was a great celebration.

2. President's Report

i) General Update

Liz Ashton reported that the School of Health and Human Services has appointed Debbie Sargent as the new Associate Dean; Debbie comes to Camosun from Confederation College in Thunder Bay and begins her new position on January 2nd. The search for the Registrar and Director of Student Services continues, the first search process having been unsuccessful. Minister Murray Coell of Advanced Education will be announcing the BC Regional Innovation Chair in Sport Technology, Dr. Tim Walzak, this Friday at 10:30 a.m. at the Campus Centre third floor atrium. The annual winter social for employees and their families takes place this Friday, December 7th. Tickets

are now on sale for the second annual Victoria Tea Festival which takes place on February 17th. The Festival is a major fundraiser for Camosun's Childcare Services. The college's United Way campaign finished with \$75,000, surpassing its goal of \$70,000.

ii) Pacific Sport Institute Update

Final interviews for the PSI CEO take place on December 8th.

3. Foundation

Susan Haddon noted that the Foundation's President's Dinner takes place on December 6th, the Foundation Christmas lunch takes place on December 12th, and the Foundation Bursary Tea takes place on December 13th. The Speakers Series is nearly finalized and tickets are expected to go on sale by Christmas. The Foundation's fiscal year end is December 31st and they have had an outstanding year.

4. Education Council

Baldev Pooni reviewed the minutes of the October 15, 2007 Education Council meeting which were included with the Board agenda package.

IX ADJOURNMENT

The meeting adjourned at 7:00 p.m.

Minutes approved February 4, 2008