

CAMOSUN COLLEGE BOARD OF GOVERNORS

Minutes of the Regular Meeting Monday, August 27, 2007 Lansdowne Campus

I CALL TO ORDER

Kim Hesketh called the meeting to order at 6:17 p.m.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III APPROVAL OF THE MINUTES

The minutes of June 11, 2007 were adopted with a revision.

IV INTRODUCTIONS

Baldev Pooni introduced Tom Roemer, Dean of the School of Trades and Technology.

Paul McGeachie introduced Ian McLeod, Director of Information Technology.

Liz Ashton advised that The Irving K Barber British Columbia Scholarships (up to 150 awards of \$5000) are available for students completing 2nd year at a college who are accepted to transfer into 3rd year at a BC university to complete their degree, have a minimum cumulative GPA of 6.5 and can demonstrate exceptional involvement in their school and community. Thanks to the commitment of Camosun staff to the success of our students, Camosun had the highest number of applications in the province and our students are expected to receive 34 of the 85 scholarships being awarded. Liz introduced Lynda Funston and Joanne Cumberland of the Financial Aid and Awards department and Lea Quill and Lynda Warren of the Academic Advising department. Liz noted that it is due to the initiative and the efforts of these staff (and Craig Arnold of the Student Records Department) that Camosun students have been so successful in their applications for these scholarships and thanked them on behalf of the Board and the College.

V UNION REPORTS (nil)

VI ORIENTATION PRESENTATION

Overview of Camosun College

Liz Ashton reported that external demographics indicate a projected regional population growth of 1%, a primarily in-migration (50 years and over), and the entrance of the Echo Generation to post secondary institutions. The internal demographics project that 32.5% of College employees (from all employee groups) will be eligible to retire in the next 5 years. Liz outlined the post-secondary system in BC and the post secondary institutions located on the south island. Camosun has a competitive advantage in that we are public (quality, credibility, financial assistance), affordable, comprehensive, accessible, focus on teaching and learning, have formed partnerships with other institutions, and have excellent support services. Camosun's facilities and resources and geographic location are also part of our competitive advantage.

Liz noted that we currently have 8170 students: 60% at Lansdowne, 40% at Interurban; 59% full-time, 41% part-time; 700 international students. The majority of our students are local with 8.3% coming from outside Camosun's catchment area.

The college's programs comprise of 32% academic/university transfer, 33% career/technical, 21% access, and 14% vocational.

Challenges and opportunities for the college include student recruitment and retention, infrastructure (buildings, IT, equipment), employee recruitment and retention, and new partnership models.

VII NEW BUSINESS

1. Institutional Accountability Plan and Report 2007/08 - 2009/10

Paul Merner reviewed the plan and report, previously distributed to the Board. He noted that the Ministry requires the college to file a service plan, which has a 3 year window, and to report on its performance against the plan. In addition to a numeric assessment of the college's performance, the report also shows where Camosun's initiatives meld with the Ministry's service plan as well as with the recently published Auditor General's report and the Campus 2020 report. The report outlines issues, strengths and challenges for the college, the college's goals and objectives, and its strategic objectives, performance measures and targets.

VIII BOARD COMMITTEE REPORTS

1. Finance Committee - nil

2. Executive Committee (nil)

3. Advocacy Committee - nil

4. PSI Steering Committee

Liz Ashton noted that the minutes of the May 8 and June 12 meetings of the PSI Steering Committee were included with the Board's agenda package.

Liz gave a verbal report of the August 14 meeting of this committee: an updated business plan was reviewed; there was discussion regarding renaming the institute as its similarity to PacificSport Victoria and PacificSportBC is causing confusion; communications efforts are shifting from advocacy, media relations and fundraising to marketing the institute in order to increase awareness and build interest; work on various agreements continues; a search committee has been struck to begin the process of hiring a CEO for the institute. The Steering Committee also agreed that PSI will commission a local labour lawyer to enter into good faith discussions with CUPE representatives regarding staffing of the institute. \$1.5M of a total funding commitment of \$6M will be received from the Ministry of Advanced Education in September (\$3M already received.) A new federal-provincial infrastructure program is expected to be announced soon and will be followed up on as a potential way to realize the \$11M federal funding request. A proposal for \$400,000 for equipment for the SPIN lab is with Western Economic Diversification. It was noted that the official opening of the institute is September 2008.

IX BOARD MEMBER REPORTS

1. Chairman's Report

Kim Hesketh advised that we expect to hear from the Ministry in September regarding the appointment of a member to fill the remaining vacancy on the Board. In July, Kim took part in the signing of the Memo of Understanding with the Maple Leaf Institute of Technology in China for Camosun to deliver the Home Support Assistant Program for workers in China's emerging homecare industry. The first intake of 250 students will occur in Fall 2007.

2. President's Report

i) General Update

Liz Ashton reported that BC Hydro is supplying funding for an energy manager at Camosun for one year in order to increase energy efficiency and to develop policies and practices. As discussed at the June Board meeting, Liz has sent a communiqué to the college community which reviews Camosun's priorities and opportunities of the past year and the challenges ahead. The Human Resources Department has produced its first newsletter.

A team has been formed to begin implementing the recommendations of the recent Library review. The Ministry has announced a new capital matching program for projects valued at \$100,000 or more; Camosun will be making an application. A planning consultant will be developing a business case for a new Health and Human Services building. In order to comply with Revenue Canada, the taxable benefits of parking will have to increase; advance notification will go to every employee.

Casey Wilson, who completed his fourth level of apprenticeship training at Camosun this past March, is Canada's new champion sheet metal apprentice. Casey won the annual competition which was held in July in Niagara Falls, organized by the Sheet Metal Workers Canadian Council.

Enrollments continue to be a challenge, at this point they are down 2.9%. Updates are produced on a weekly basis in order to closely monitor the situation.

CAMFest, the college's welcome back event for students, takes place at Lansdowne on September 4th from 11:00 a.m. to 5:00 p.m. and on September 24th at Interurban from 8:00 a.m. to 2:00 p.m. All Board members are invited to attend this very popular event.

ii) Pacific Sport Institute Update

Liz Ashton advised that the project continues to be on time and on budget. The PSI website pacificsportinstitute.ca has a wealth of information as well as regularly updated photos of the construction progress. Three community consultations were held immediately prior to the summer (results are on the PSI website) and a consultation with the internal college community is being planned for early October. Talks are underway regarding a possible partnership with the humanitarian organization "Right to Play." The group, which is based in Toronto, uses sport as a means of promoting peace and unity through the development of leadership and fair play in some of the poorest and war-torn areas of the world.

3. Foundation

Susan Haddon noted that the Foundation has been in existence for 26 years and has \$10M in endowed assets. All Board members are invited to a Donor Recognition event which is being held on September 20th, 3:30-5:00 pm, on the 3rd Floor of Campus Centre building at the Interurban Campus.

4. Education Council

Baldev Pooni reviewed the minutes of the May 28 Education Council meeting which were included with the Board agenda package.

X ADJOURNMENT

The meeting adjourned at 7:55 p.m.

Minutes approved October 1, 2007