

**CAMOSUN COLLEGE BOARD OF GOVERNORS**

**Minutes of the Regular Meeting  
Monday, May 7, 2007  
Lansdowne Campus**

**I CALL TO ORDER**

Kim Hesketh called the meeting to order at 5:30 p.m. and welcomed Dennis Ward, past Board member.

**II APPROVAL OF THE AGENDA**

The agenda was approved as presented.

**III APPROVAL OF THE MINUTES**

The minutes of the April 2, 2007 meeting were adopted as submitted.

**IV UNION REPORTS (nil)**

**V ORIENTATION PRESENTATION: CURRICULUM DEVELOPMENT AT CAMOSUN COLLEGE**

Baldev Pooni gave a presentation on the cycle of curriculum development and renewal at Camosun. The curriculum development cycle includes concept, analysis and research, validation, design, refinement, approvals, external review and approval, and implementation. Baldev also reported on the process for program reviews and renewal. A handout of Baldev's presentation was distributed.

**VI NEW BUSINESS**

Nil.

**VII BOARD COMMITTEE REPORTS**

**1. Finance Committee**

Ann Moskow reported that the Finance Committee had met with the College's auditors, KPMG, on April 24<sup>th</sup> to receive the audit planning report.

Ann noted that timing did not allow the Finance Committee to meet to review the Camosun College Student Society Fee Levies and their Audited Financial Statements for the year ended March 31, 2006. Members of the committee received copies of the Audited Financial statements for their information. The fee levy information was sent out electronically for approval and resulted in the recommendation of the following motions:

**MOTION:**

**THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS DIRECT  
ADMINISTRATION TO COLLECT THE FOLLOWING FEES FOR THE 2007-2008  
ACADEMIC YEAR AND REMIT SAME TO THE CAMOSUN COLLEGE STUDENT  
SOCIETY:**

<b>CAMOSUN COLLEGE STUDENT SOCIETY LEVY</b>	<b>\$6.77 PER MONTH</b>
<b>CANADIAN FEDERATION OF STUDENTS LEVY</b>	<b>\$1.91 PER MONTH</b>
<b>HEALTH/DENTAL BENEFIT COVERAGE</b>	<b>\$97.00 PER SEMESTER</b>
<b>BUILDING FUND</b>	<b>\$3.50 PER MONTH</b>

**AND**

**DIRECT ADMINISTRATION TO COLLECT THE FOLLOWING CHILD CARE,  
ATHLETICS AND PAPER RECYCLING LEVIES:**

<b>CHILD CARE LEVY</b>	<b>\$1.00 PER MONTH</b>
<b>ATHLETICS LEVY</b>	<b>\$5.67 PER MONTH</b>
<b>RECYCLED PAPER LEVY</b>	<b>\$0.15 PER MONTH</b>

**AND**

**DIRECT ADMINISTRATION TO COLLECT THE UNIVERSAL BUS PASS (U-PASS)  
LEVY OF \$17.31 PER MONTH FOR REMITTANCE TO BC TRANSIT.  
CARRIED**

**2. Executive Committee**

Kim Hesketh reported that Lee Lange's position on the Board remains vacant as Milford Sorensen, named as Lee's replacement, is no longer able to accept the appointment. Steps are being taken to fill the vacancy.

A performance review of Liz Ashton is being undertaken by the Executive Committee of the Board. Kim will report further at the June Board meeting.

Kim noted that this is the last meeting for Amber McEwen as she will be departing for a Camosun field school in Vietnam in early June. Kim thanked Amber for her contribution to the Board over the past year and wished her well in her future endeavors.

**3. Advocacy Committee - Nil**

**4. PSI Steering Committee**

David Johns noted that the PSI Steering Committee is meeting on May 8, 2007.

**VIII BOARD MEMBER REPORTS**

**1. Chairman's Report**

Kim noted that his Executive Committee report had also covered this report.

**2. President's Report**

**i) General Update**

Liz Ashton advised that a student suspension had occurred this week and may result in an appeal to the Board.

Liz distributed a briefing note on the Campus 2020 report by Geoff Plant which was released last week. Of the 52 recommendations contained in the report, the one which has caused the most debate is the recommendation that colleges not be allowed to grant degrees. As a result of the concerns raised by the colleges, Minister Murray Coell has said that this particular recommendation will not be acted upon and that this decision has the support of the Premier. There is a meeting on May 15<sup>th</sup> for college and university presidents to give the Minister feedback on the report.

The college has now received confirmation of the Ministry of Advanced Education's final budget allocation for 2007/08. The Board-approved budget

was based on the latest information provided by the Ministry in mid March and it was understood there were still some specific funds available for targeted FTEs which we were making applications for. The final allocation is \$430,000 more than included in the approved budget; \$188,000 of which relates to targeted FTEs, and \$242,000 of which relates to additional funding in respect of collective agreement increases that were already included in the college's personnel budget. This increase in allocation significantly reduces the college's budget risk for 2007/08.

The search process for the Director of Information Technology has begun and is anticipated to be completed by the end of June.

A market demand and financial feasibility study for student housing was completed before Christmas, confirming that there is need and demand. As the Ministry does not fund housing, the college will be posting a Request for Expressions of Interest later this week in order to do a market sounding to see if there is interest in the private sector in developing student housing on both campuses at Camosun.

#### **ii) Pacific Sport Institute Update**

A public consultation with local sports groups was held on April 23<sup>rd</sup>. 84 attended the evening which began with presentations and then broke into workshop sessions. Similar consultations will be held with the members of the K-12 system and with members of the health and exercise community. Feedback from these sessions will be used to build the community programming aspect of PSI.

RFPs for food services and retail services at PSI are out and it is hoped that final choices will be made by mid-summer.

### **3. Foundation**

Peter Baillie reminded the group that the next Insight Speakers Series takes place on May 24<sup>th</sup> and features Dr. Mark Plotkin. As a follow-up to the presentation given to the Board by Foundation Chair, Stewart Parkinson, it was suggested the Board hold a Committee of the Whole meeting in the future to discuss the expanded role they would like the Foundation to undertake.

### **4. Education Council**

Minutes of the March 19<sup>th</sup> meeting of the Education Council were included with the Board package. Baldev Pooni noted that this group will be on retreat on June 1<sup>st</sup>.

## **IX ADJOURNMENT**

The meeting adjourned at 7:00 p.m.

Approved June 11, 2007