

CAMOSUN COLLEGE BOARD OF GOVERNORS

Minutes of the Regular Meeting Tuesday, February 6, 2007 Lansdowne Campus

I CALL TO ORDER

Kim Hesketh called the meeting to order at 5:38 p.m.

II PRESENTATION OF MILLENNIUM SCHOLARSHIP RECIPIENT

Kim Hesketh introduced Ann Whiteaker to the Board and presented her with a Certificate of Excellence recognizing her selection by the Federal Government's Canada Millennium Scholarship Foundation to receive a 2006 National In-Course Millennium Excellence Award. Ann graduates from Camosun later this summer with a double diploma in accounting and management. Her ultimate goal is to get her Chartered Management Accountant designation. Kim noted that former Camosun student Serina Zapf also received a Millennium Scholarship but was unable to attend the meeting this evening. Serina is now a student at the University of Victoria studying third-year political science with a minor in anthropology.

III APPROVAL OF THE AGENDA

The agenda was approved as presented.

IV APPROVAL OF THE MINUTES

The minutes of the December 4, 2006 meeting were adopted as submitted.

V UNION REPORTS

1. CCFA Report to the Board

A report from CCFA President Susan Johnston was distributed with the meeting package.

VI NEW BUSINESS

1. 2007-2008 Funding Update

Peter Lockie reported that the budget planning process is well underway with reviews of initial budget submissions recently completed.

Challenges faced by Camosun, and by the entire post-secondary sector, are the continued escalation of costs (staffing, utilities, etc.), ongoing domestic and international enrolment challenges, and the announcement that the anticipated inflationary funding from the government will not be forthcoming. With these increased costs, reduced revenue and commitments to new programming and strategic plan goals, a status quo scenario at Camosun would result in \$2.5M deficit. The management group is working through options and strategies in order to present a balanced and sustainable budget.

Ann Moskow reminded the Board that on March 20th the Finance Committee will be reviewing the proposed 2007-2008 budget and encouraged all Board members to attend.

VII BOARD COMMITTEE REPORTS

1. Finance Committee

Ann Moskow noted that the Finance Committee had met immediately prior to the meeting of the Board. The committee received the 2007 Winter Enrolment report and

discussed long term vision and implications as well as the need to understand the factors that affect enrolment numbers. The committee also received the Financial Management Report to December 31, 2006. At this point in the year the college's financial performance is on track overall and strategies are being put in place to work towards a balanced budget. As a result of the Auditor General's report on audit committees in BC, work will be done to implement recommended changes to committee structures and will ultimately come back to the Board for acceptance. Peter Lockie presented a policy on investments which was accepted and will be brought to the next Board meeting for approval. The Auditor General's office has produced a report on student FTE (Executive Summary distributed to the Board) and members are encouraged to view the entire report on the Auditor General's website: www.bcauditor.com.

2. Executive Committee

Kim Hesketh reported that the Executive Committee met on January 16th.

Kim has been advised by the Board Resourcing and Development Office (BRDO) that recommendations for appointments for the upcoming vacancies on the Board will be going forward to Cabinet in the near future. Once the recommendations have been made official, Kim will ask the new members (who assume duties in August 2007) to attend a Board meeting in order to get them up to speed prior to their term beginning.

Upon receiving Lee Lange's resignation from the Board, Kim contacted the BRDO and asked that another name from the list of potential members put forward by Camosun for the known upcoming vacancies be considered to fill Lee's position. The BRDO was in favour of this and we are awaiting confirmation on that appointment. Kim noted that Cindy Robertson has agreed to take Lee's place on the Finance Committee. Lee's role as Board Liaison to Education Council has not been filled; Kim is considering the current commitments of Board members as to whether they have the ability to take on another committee role.

3. Advocacy Committee - no report

4. PSI Steering Committee (Johns)

David Johns reported that the PSI Steering Committee met on January 10th. There is ongoing discussion of guiding principles for the Institute. A Project Managers report was received and included news that the building design is completed, building construction is on target to begin March 1st, and site clearance has been hampered by the weather but won't affect construction start. The committee also reviewed the Risk Profile for the project and was advised that all remaining risks continue to be closely monitored and managed. Site and building plans were distributed to the Board for information.

VIII BOARD MEMBER REPORTS

1. Chairman's Report

Kim Hesketh noted that, given anticipated budget challenges for the upcoming year, he and Cindy Robertson have decided to not attend the ACCC Conference in Montreal.

2. President's Report

Liz Ashton reported that one of Camosun's female Electronics students recently received a \$1000 scholarship from ACCC and that the School of Trades and Technology has matched the amount to bring the total award to \$2000. The Board is invited to attend the college's Connections Day this Friday, February 9th; in addition to a key note speaker, there will be workshops throughout the day and a pub event in the evening. Child Care Services will be hosting a Tea Festival at the Holiday Inn on March 11th as a fundraiser for the department. The college's annual Open House will take place at Interurban on April 26th. Mike Chadwick has been named as the Interim Director for the Technology and Library Services department. Mr. Marian Miskiel was recently selected as the new Director of Physical Resources.

With funds secured for Phase 1 of the Pacific Sport Institute, work continues to secure funding to build the full PSI vision. George Heller was in Victoria last week for the PacificSport Gala Dinner and got significant media coverage for the dinner and for PSI. As part of his commitment to the project, he also had a number of meetings with key individuals to discuss funding.

3. Foundation

Peter Baillie advised that the Foundation Board is undertaking an in-depth review of their role and considering broadening that role as they move forward. They will be bringing a plan to the Board of Governors for discussion.

4. Education Council

Minutes of the November 20, 2006 and December 18, 2006 Education Council meetings were distributed with the Board meeting package

X ADJOURNMENT

The meeting adjourned at 6:31 p.m.

Approved March 5, 2007.