

CAMOSUN COLLEGE BOARD OF GOVERNORS

Minutes of the Regular Meeting Monday, November 6, 2006 Interurban Campus

I CALL TO ORDER

Kim Hesketh called the meeting to order at 5:35 p.m. and welcomed Amber McEwen to the meeting.

II OATH OF OFFICE

Peter Lockie, Commissioner for Taking Affidavits, administered the Oath of Office to Amber McEwen. Amber is the elected student representative for the Interurban campus; her term on the Board the period of November 1, 2006 through July 31, 2007.

III APPROVAL OF THE AGENDA

The agenda was approved as presented.

IV APPROVAL OF THE MINUTES

The minutes of the October 2 meeting were adopted with amendments.

V UNION REPORTS - nil

VI ORIENTATION PRESENTATIONS

Business Plans for Camosun College International and Continuing Education/Contract Training Departments

Scott MacInnis and Dawn Sutherland gave a detailed overview of the business plans for their departments. Goals, challenges, competitive strengths, enrolment and financial trends for both departments were reviewed (copies of the presentation were distributed to the Board.)

Discussion followed the presentation. It was noted that Camosun College International Field Schools have recently taken place in Tonga, the Philippines, Cuba and Thailand; exchange students have been to Japan, Vietnam, Sweden, France and Mexico. The large number of private ESL institutions that have opened in Victoria have had a negative effect on Camosun student numbers though Dawn Sutherland noted that we do get a number of those students eventually. To that end, there is more local advertising being done; there is also a connection to the high schools which have international students.

It was agreed that there is a lack of Continuing Education programming in the arts and humanities areas. Scott MacInnis noted that there is an opportunity to do a lot more programming in those areas.

It was confirmed that most Continuing Education training is done outside of traditional hours (ie evenings and weekends) which helps our utilization rate. There are a lot of international students who come for summer programming; Dawn noted that a lack of residences is problematic for those students.

VII NEW BUSINESS - nil

VIII BOARD COMMITTEE REPORTS

1. Finance Committee

Ann Moskow was unable to attend the Finance Committee meeting which took place immediately prior to the Board meeting. Kim Hesketh reported that Peter Lockie had

reviewed with the committee the financial management report for the second quarter and that the college is in good financial shape at this point in the budget year.

2. Executive Committee

Kim Hesketh advised that the committee met last week. The group discussed the Program Advisory Committee Chairs' Reception scheduled for November 9th. At this point, response rate is low; it was decided that the event should be postponed. Kim will be attending a meeting of Board Chairs with AVED Minister Murray Coell and his staff on November 16th. He will report back to the Board at the December meeting. Kim has asked David Johns to take over reporting on the PSI Steering Committee meetings.

3. Advocacy Committee

No report.

4. PSI Steering Committee

David Johns noted that the minutes of the September 19 meeting were included with the Board package. The committee also met on October 17th. Updates on the communications plan, capital campaign, progress on provincial funding discussions, and the Project Manager's report were provided.

IX BOARD MEMBER REPORTS

Chairman's Report

Kim Hesketh noted that the college graduation ceremony on October 27th was a great event and he commended Jennifer Chapman for the excellent speech which she gave to the graduates.

Cindy Robertson recently attended an ACCC symposium for Board chairs and vice-chairs in Quebec City. It was a two day event attended by 25 colleges from 7 provinces. Topics of discussion included trends in colleges, common problems and issues, and governance models. Cindy noted that it became clear to her that Camosun is ahead of many other colleges in governance and other areas. After Dawn Sutherland's presentation this evening, Cindy suggested that a common issue that the colleges might wish to address is the long delay in getting student visa applications processed.

1. President's Report

Liz Ashton advised the Board that a student has been permanently suspended from the college this week.

Campus 2020 (AVED's visioning exercise): Camosun made several presentations at the forum held in Victoria. Liz and Baldev Pooni attended a 2-day meeting last week. There was a student forum at that meeting which was disappointing in that there were no college students on the panel. Suzanne Bate of Camosun attended as the representative of the Aboriginal Coordinators in B.C. Baldev noted that people can still provide input to the exercise through the Ministry's website. A report on the visioning exercise is expected in Spring 2007.

Liz noted that Brian Genge is moving to the position of PSI Construction Manager in January 2007 and his current position of Director of Physical Resources has been posted.

Camosun Celebrates takes place on November 23rd at 5:00 p.m. in the Young Building auditorium at the Lansdowne Campus and all Board members are invited to attend. This event is to recognize long term employees and recipients of the college's excellence awards.

The Justice Institute has been getting construction estimates for the facility which they are considering building at Interurban. Estimates are higher than expected and could be problematic as far as moving forward with their proposal. Liz expects to have a further update by the end of December.

CampusWorks has been conducting an IT audit for the college. Their team was here last week for three days and met with a large variety of staff, faculty and students. A report of their findings will be forthcoming. Liz noted that a review of the library is also being done.

An exempt staff retreat was held on October 20th. The day was spent reviewing the plans and progress of the schools and departments to operationalize the college's strategic plan.

Pacific Sport Institute: preloading of the site has begun so that the field can settle over the winter. Liz circulated the artist's rendering of the building and site. A presentation on the project is being made at the Federal Caucus meeting on November 17th in Vancouver. Liz attended the Canadian Sport Leadership Conference in Vancouver last week and was able to talk to a number of key people about the project.

The core members of the PSI Board of Directors (Liz Ashton, Kim Hesketh, David Johns, Roger Skillings, Don Manning, and Ian Taylor) have elected Malcolm Webster and Jim Reed as two of the three community members on the Board.

2. Foundation Board

Susan Haddon reported that at the October 19th meeting a motion was passed to commit to raising funds to support the college's Leading Edge Endowment Fund (LEEF) proposal for a Regional Innovation Chair in Sport Technology. The Foundation Board had a half day planning session on October 27 and will be having a further session in the new year to set their goals. Plans are underway for the annual lunch for the Foundation Board and Board of Governors; invitations should be coming soon for early December event.

3. Education Council

Minutes of the September 18th meeting were included with the Board meeting package.

X ADJOURNMENT

The meeting adjourned at 7:15 p.m.

Approved December 4, 2006