

## CAMOSUN COLLEGE BOARD OF GOVERNORS

### Minutes of the Regular Meeting Monday, October 2, 2006 Interurban Campus

#### I CALL TO ORDER

Kim Hesketh called the meeting to order at 5:40 pm.

#### II APPROVAL OF THE AGENDA

The agenda was approved as presented.

#### III APPROVAL OF THE MINUTES

The minutes of the September 6, 2006 inaugural and regular meetings were adopted as submitted.

#### IV UNION REPORTS

##### 1. CCFA Report to the Board

The report submitted by Susan Johnston, CCFA President and distributed with the Board meeting package was received for information.

#### V ORIENTATION PRESENTATIONS

##### Campus Security

Brian Genge provided a presentation on College Safety (copies distributed to the Board) which reviewed the role of the College Safety Department, described emergency communication plans in place, reviewed Camosun's safety risk analysis, and outlined support for students and employees. Copies of the college's Crisis Communication Guidelines as well as the Emergency Preparedness and Procedures Handbook were also distributed. Keith Todd noted that, while he applauds the efforts undertaken by the College Safety Department, he is concerned over the lack of a coordinated approach to safety and has concern for workers who are on-site outside of traditional work hours.

#### VI NEW BUSINESS

##### 1. Fall Enrolment Report

Paul Merner distributed the Fall Enrolment Report at the meeting. Overall, numbers are as good or slightly better than last year. Paul expects that the total FTE numbers will be up by the end of the year, given that numbers are up in areas that give the college lots of FTE yield and are down in areas that give lesser FTE yield. Camosun is doing well, compared to other institutions and our trades training FTE count is up substantially more than other institutions.

#### VII BOARD COMMITTEE REPORTS

##### 1. Finance Committee

Ann Moskow noted that the minutes of the September 12 meeting of the Board Finance Committee were included with the Board meeting package. One of the major items at that meeting was the review and recommendation of approval of the 2005/2006 Financial Information Act (Public Bodies) Report.

##### MOTION:

That the Camosun College Board of Governors approve the 2005/2006 Financial Information Act Report and authorize its submission to the Minister of Finance and the Ministry of Advanced Education.

## **CARRIED**

Ann further noted that the Finance Committee had had a long discussion of the Unfunded Accrued Payroll Benefits which appear in the Audited Financial statements. This issue will be revisited during the next year end financial statement preparation and audit.

### **2. Executive Committee**

Kim Hesketh advised that the committee met immediately before this Board meeting. The main topic of that meeting will be discussed at the In-Camera meeting which takes place immediately after the Board meeting.

### **3. Advocacy Committee**

David Johns directed the group to the minutes of the September 12 Advocacy Committee meeting which were included with the Board meeting package. The Committee welcomes feedback on the Camosun Advantage messaging pocket guide. David advised that he is stepping down as the Chair of the Advocacy Committee and will be replaced by Cindy Robertson.

### **4. PSI Steering Committee**

Kim Hesketh noted that the minutes of the PSI Steering Committee meetings on June 15 and August 8 were included with the Board meeting package.

## **VIII BOARD MEMBER REPORTS**

### **1. Chairman's Report**

Kim Hesketh noted that David Johns will be joining the PSI Steering Committee, replacing Peter Baillie. Kim thanked Peter for representing the Board on this committee.

### **2. President's Report**

Liz Ashton noted that information for the October 5<sup>th</sup> MLA Lunch, including seating plan and biographies of local MLAs attending, was distributed to the Board this evening. She asked that the Board encourage the students who will be attending the event to speak about their experiences at Camosun. The focus of Liz's presentation at the event will be on new programs and the need for teaching space, student meeting areas, and faculty offices. She will also emphasize the need for new space in order to realize the college's strategic and campus plans.

As a result of the Perrin report (Ministry funded Inflationary Study), Camosun will be receiving a first installment of \$586,700 (representing 2/3 of the inflationary funds identified for Camosun) with a further 1/3 installment hoped for by year end. Although these funds are being labeled as a one time contribution, there is an expectation that the amount will be rolled into future base budgets.

The Ministry of Advanced Education (AVED) is conducting public forums throughout the province entitled "Campus 2020: Thinking Ahead." There will be a public forum in Victoria on October 11 at St. Ann's Academy. Paul McGeachie and Baldev Pooni are attending as Liz is at a provincial meeting up-island that evening. In addition to an open-mike session that evening, there will be focus group meetings in the afternoon. The college has submitted a long list of potential participants for the focus groups.

The College Presidents of BC and Alberta will be meeting to discuss mutual issues including recognition of applied degrees.

The Ministry of Advanced Education (AVED) has begun its 2007-2008 budget process. Its five priorities are: strategic investment plan, research and development, quality education system, adult literacy and aboriginal education, and student financial assistance.

The college's Fall graduation ceremony takes place on October 27. Minister Coell will be attending. All Board members are encouraged to attend the event.

The college recently hosted the Ike Barber Scholarship ceremony. The scholarships are for second year students who will be continuing their education at a university. Of 64 scholarships worth \$5,000 each, 22 went to Camosun students. Liz Ashton noted that the Camosun Financial Aid staff put a lot of effort into ensuring qualified students were aware of the scholarships and made application for them.

Daniel Craig, a graduate of Camosun's Cook Training program, recently won the Jeunes Commis Rotisseurs Competition in Australia. This is an international competition and involved 23 contestants from around the world.

### **3. Foundation Board**

The unveiling of the Donor Recognition Water Feature took place on September 21<sup>st</sup>. The Foundation is now 25 years old.

### **4. Education Council**

Joan Yates noted that the minutes of the June 19, 2006 Education Council were distributed with the Board meeting package. The Education Council approved the next round of Applied Degrees as well as a wide variety of music courses.

## **IX ADJOURNMENT**

The meeting adjourned at 7:15 p.m.

Approved November 6, 2006