

CAMOSUN COLLEGE BOARD OF GOVERNORS

Minutes of the Regular Meeting

Monday, June 12, 2006

Paul Building Room 216

Lansdowne Campus

I CALL TO ORDER

Peter Lloyd called the meeting to order at 6:07 pm.

Peter noted that this is the final Board meeting for Bob Priebe and Pat Felker as they are both retiring from the College this summer. On behalf of the Board, Peter thanked them for their outstanding service and commitment to the College.

Peter also noted that this is the last regular Board meeting for student representatives Mathew Klus and May Freeborn as well as for Education Council Chair Kate Ross and thanked them for their contribution to the Board over the past year.

II APPROVAL OF THE AGENDA

The agenda was approved as presented.

III APPROVAL OF THE MINUTES

The minutes of the May 16, 2006 meeting were adopted as submitted.

IV PRESENTATION FIRST NATIONS AFFILIATION AGREEMENTS

Jeanine Cooper, Secretary in the First Nations Education Department and a member of the Saanich Territory brought greetings to the Board. John Boraas, Dean of Access and First Nations Education and Janice Simcoe, Chair of First Nations Education gave an overview of the First Nations Affiliation Agreements. Agreements are currently in place with the Songhees Nation, The Victoria Native Friendship Centre and with the Saanich Indian School Board. The agreements are contracts between the College and each group to work collaboratively to provide needed education. There is also agreement to respect each others processes and protocols and to work to educate each other. John and Janice thanked the College administration and the Board for their ongoing support of First Nations programming.

The Board was presented with a framed print by Charles Elliot, a local First Nations artist. The print was given to Camosun by the Saanich Indian School Board as a gift to commemorate the January 24, 2006 signing of the renewal of our affiliation with them.

V UNION REPORTS (nil)

VI NEW BUSINESS (nil)

VII BOARD COMMITTEE REPORTS

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1. Finance Committee

Ann Moskow reviewed the notes (included in agenda package) of the Finance Committee meeting which took place May 31, 2006. Scot Hooker and Larry Ross of KPMG attended that meeting in order to review the Audited Financial Statements for the year ended March 31, 2006.

MOTION: THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2006, AS PRESENTED. CARRIED

As a result of discussions the Committee had around unfunded accrued payroll benefits, they have requested that the Board Chair pursue with the Ministry of Advanced Education the funding of the Colleges \$3.8M unfunded accrued payroll benefits, in light of the fact that the K-12 system has received such funding. It will be determined if the universities are receiving such funding and, if they are, the Board Chair will include that information in his discussions with the Ministry.

The Committee also received the Audited FTE report. Overall, the College achieved a 97.5% utilization rate in 2005-2006, up significantly from 91.1% in 2004-2005. This increase was the result of a great deal of effort throughout the College and thanks were extended to all who were involved.

The Committee also received the Child Care Financial Summary as of the year ended March 31, 2006. The budget came in slightly above forecast (College contribution was \$167K, target was \$160K) and it was noted that this considerable improvement in the Child Care financial picture was due to the efforts of staff in the area.

2. Executive Committee

A proposed Board and Committee meeting schedule for 2006-2007 has been distributed to the Board for their information. The Executive Committee continues to work on Board succession planning and are gathering names of potential Board members to submit to the Board Resourcing Office. Peter Lloyd encouraged all Board members to send him names of potential candidates.

3. PSI Steering Committee

Notes of the April 13, 2006 meeting were included in the agenda package. Kim Hesketh noted that the Campaign Cabinet has raised \$3.32M to-date and is working on files for 59 potential donors.

It was noted that there was an error in the February 9, 2006 minutes of this committee. Under Item 4 v) Risk Register Update, it was mistakenly noted that CUPE has signed a letter of agreement and has offered to assist with fund raising. In fact, the Risk Register states Engaging the Unions in various aspects of the planning. Letters of support obtained. Ongoing communication.

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VIII BOARD MEMBER REPORTS

1. Chairmans Report

Peter Lloyd reported on his time at the ACCC conference in Calgary. As part of that event, he met with several of the BC College Board Chairs and Vice-Chairs to discuss a variety of issues. Cindy Robertson recently attended, on Peters behalf, a meeting with the Minister of Advanced Education to discuss excluded compensation. Peter asked that the Board complete the self-evaluation which was e-mailed to them and return the confidential document to Rosemary Smedley who will compile the responses.

2. Presidents Report

Liz Ashton noted that Applied Communication students and instructors received the prestigious BC Crime Stoppers Presidents 2005 award at the recent provincial conference held in Penticton. The award recognizes the work done by ACP students in producing a high quality quarterly newsletter for the provincial organization.

Two Camosun College, School of Business graduates, Catherine Cliff and Melissa McPherson, were nominated for the 2006 BC Human Resource Management Association 2nd Annual Rising Star Award.

Liz attended the ACCC conference and reported that Pat Felker and Peter Lockie gave an excellent and well received session on risk management.

Liz extended thanks to Pat Felker and Bob Priebe for their work and dedication to the College. In particular, Liz noted that Pats leadership in policy development at the College since 1998 has moved Camosun from outdated policies to having a complete and comprehensive policy framework. Liz thanked Bob for his strategic thinking and vision; his work on the Colleges Strategic Plan has created a legacy for the Colleges future direction.

Liz noted that the RFP for Sports Medicine Provider will be going out in the next couple of weeks. She also noted that the Greater Victoria Chamber of Commerce has a Business of Sport Sub-Committee which is giving a great deal of support to the PSI project. Paul McGeachie will be joining that committee.

3. Foundation Board

Peter Baillie welcomed back Susan Haddon. Susan noted that the Foundations Annual General Meeting had taken place in May and there is new slate of officers. The in-coming chair is Stewart Parkinson. The Foundations recent annual dinner netted just under \$30,000.

4. Education Council

Kate Ross referred the Board to the notes of the Education Council meeting held April 24, 2006, included in the agenda package. She noted that the Council had a retreat on June 9th at which

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they worked on recruitment and orientation for Council members as well as defining guiding principles for the Council.

5. Other Announcements

Bob Priebe reported that Liz Ashton had received an honorary Doctorate of Laws degree from Royal Roads University at their June 9th Convocation for her achievements in community leadership and contributions to post-secondary education.

IX ADJOURNMENT

The meeting adjourned at 7:31 pm.