



BOARD OF GOVERNORS

REGULAR MEETING AGENDA

MEETING: Tuesday, April 14, 2020
TIME: 5:00 pm
ONLINE: Teams: Open appointment, select 'Join MS Teams Meeting'
BACKUP ONLY: Dial in: 1-855-805-9531, Code: 0356052#

BOARD MEMBERS:

Laylee Rohani, Chair
 Bijan Ahmadi
 Sherri Bell, President
 Monty Bryant, Vice Chair
 Tanya Clarmont
 Joanne Cumberland
 Brenda McBain
 Margie Parikh
 Emily Rogers
 Rob Smythe
 Mike Stubbing
 Al van Akker
 Lindsay JD van Gerven
 Phil Venoit

ADMINISTRATION:

John Boraas, VP Education
 Heather Cummings, VP Student Experience
 Deborah Huelscher, CFO & Interim VP Administration
 Rodney Porter, Exec. Dir., Communications & Marketing
 Barbara Severyn, Exec. Dir., Human Resources
 Geoff Wilmshurst, VP Partnerships

REGRETS: nil**EXECUTIVE ASSISTANT:** Heather Martin

Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.

	PAGE
I CALL TO ORDER	
II APPROVAL OF THE AGENDA	
III BOARD MEMBER REPORTS	
1. Chair's Report [5 min] (Rohani)	no attachment
2. President's Report [10 min] (Bell)	no attachment
3. Foundation [5 min] (Bryant/Wilmshurst)	no attachment
4. Education Council [5 min] (Ahmadi/McBain)	no attachment
5. Pacific Institution for Sport Excellence [5 min] (Venoit)	no attachment

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IV BOARD COMMITTEE REPORTS

1. Executive Committee [5 min] (Rohani) no attachment

V APPROVAL OF THE MINUTES

1. Minutes of the March 2, 2020 meeting [2 min] (Rohani) attachment 3

VI NEW BUSINESS

1. Bargaining Update [for information] (Severyn) attachment 7

VII ADJOURNMENT

CORRESPONDENCE [nil]



BOARD OF GOVERNORS

REGULAR MEETING MINUTES

MEETING: Monday, March 2, 2020
TIME: 5:00 pm
LOCATION: Paul Building, Room 216, Lansdowne Campus

BOARD MEMBERS:

Laylee Rohani, Chair
Bijan Ahmadi
Sherri Bell, President
Monty Bryant, Vice Chair
Tanya Clarmont
Joanne Cumberland
Brenda McBain
Margie Parikh
Emily Rogers
Rob Smythe
Mike Stubbing
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John Boraas, VP Education
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Deborah Huelscher, CFO & Interim VP Administration
Rodney Porter, Exec. Director, Communications & Marketing
Geoff Wilmshurst, VP Partnerships

GUEST: Jen Stone, Director, Strategic Initiatives

REGRETS: Barbara Severyn, Exec. Director, Human Resources

EXECUTIVE ASSISTANT: Heather Martin

I CALL TO ORDER

Laylee Rohani, Chair, called the meeting to order at 5:00 pm.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III BOARD MEMBER REPORTS

1. Chair's Report

Laylee Rohani, Chair, noted next year is the college's 50th Anniversary. The Victoria/Southern Vancouver Island CPA Chapter Chinese New Year Dinner and Silent Auction took place on February 13. Thank you to all the board members who attended, and supported the fundraiser that benefits Camosun College students: 'CPA Award in Accounting'. Sherri Bell and Laylee met several times for planning. Joanne Cumberland is the recipient of the 'Region 8 Conference Scholarship' from the National Academic Advising Association. Their annual Region 8 conference will take place in Victoria in March, and Joanne will be presenting: 'If Advising is teaching, do we know everything we are teaching?'

2. President's Report

Sherri Bell, President, distributed brochures on the S'tenistolw conference. It will take place at the Lansdowne Campus in August, and the focus is on Indigenous education. Camosun Innovates received close to \$1M from the Canada Innovation Fund. It will go to buy equipment and renovate space to expand Camosun Innovates. Richard Gale, Director, Camosun Innovates, was interviewed by CBC on his project to scan in 3D the 'Witness Blanket'. His team went to the Human Rights museum in Winnipeg to do the work.

Sherri Bell held a presentation at each campus in March to update employees on large projects and policies that are underway. The annual 'Conversations Day' was held during reading break. All employees attend. Silken Laumann was the speaker, and the theme was resilience. Sherri met with MPs Laurel Collins and Randall Garrison. She gave Mr. Garrison, who taught at Camosun previously, a tour of the new health building. She will give Laurel Collins a tour of the Interurban campus next week.

BC Colleges Day was last week. Camosun hosted the ten presidents from BC Colleges (BCC) last Monday. Sherri is the Chair of BCC. On Monday evening, the MLAs from all sides were invited to a reception to meet with the presidents. On Tuesday, they had breakfast with Minister Melanie Mark, who talked about the new Access Grants, which are geared to colleges.

Tanya Clarmont and Ron Rice invited Sherri to an urban reconciliation dialogue at the Saanich Fairground, and Sherri took part on the panel. It was a wonderful event and continued on Saturday. It was live streamed. Tanya will send the link to the board.

The College Executive Team, Facilities, and the Emergency Manager are working on plans to address Covid 19, which will have an impact on us. The college has to do what the health authority directs us to do. Sherri's joint trip with the school districts to Japan this week was cancelled. The BC Council for International Education (BCCIE) worked with SFU for the last two years on the Asia-Pacific Association for International Education (APAIE) conference in Vancouver in March. It has just been postponed until next year.

3. Foundation

Geoff Wilmshurst, Vice President Partnerships, noted they last met on February 27. They reviewed their Strategic Plan. Ongoing fundraising in 2019 was \$1.6M, up from \$1.23 in 2018. They increased the number of donors by 19%, and the average amount was increased 77%. The Health Campaign is at \$4.5M, and the goal is \$5M to meet our obligation to the Province. A lot of communication is going on with alumni, including the bi-monthly alumni newsletter, and enhanced presence on Twitter and Instagram. We held Chargers alumni nights, and had about 150 alumni and family attend. We lead the charge on Camosun's participation in Discover Tectoria, VIATEC's showcase of industry talent. We just concluded a successful audit by KPMG. Jody Kitts and Dana Henley are restructuring the Foundation's Raisers Edge database. We are looking for potential sponsors for the S'tenistolw conference.

4. Education Council

Bijan Ahmadi, Education Council Chair, noted the minutes from the December 11, 2019, meeting were included in the agenda package. The January meeting was canceled due to snow. Bijan

went over the highlights of the February 19, 2020, meeting, which included curriculum approval of new programs for the September term.

5. Pacific Institute for Sport Excellence (PISE)

Phil Venoit, PISE Board of Directors member, advised the Active for Life Programs for Community Health has been invested in heavily by the school district. It was very well received, and will be expanded to the Gulf Island school district this year. Performance Pathway Athletes and Sports is beginning to focus on females in sport. They will create a rugby and softball program this year. Work on the gymnasium will begin in April, and will include new bleachers, resurfacing the floor, new floor lines, and new retractable hoops. Rob Bettauer is working on the long-term space agreement with Saanich Commonwealth Place, with the goal of maintaining the current use in the space.

IV BOARD COMMITTEE REPORTS

1. Executive Committee

Laylee Rohani, Chair, Executive Committee, noted we met last week. We discussed the planning for Camosun's 50th Anniversary, which is coming up in 2021. We will work on it together later today. The Board Executive received an update on Campus Renewal. We reviewed the process for student housing. We looked at a refresher from Robert's Rules of Order on the way we handle motions.

V APPROVAL OF THE MINUTES

The minutes of the February 3, 2020 meeting were approved as distributed.

VI NEW BUSINESS

1. 2020/21 Government Mandate Letter

Each year the Government gives Camosun College a mandate letter for the upcoming year. The Government requires a motion to demonstrate that the Board of Governors understands and acknowledges their commitment to the Government's direction. Rob Smythe will send the board a link to the Government's Gender-Based Analysis Plus (GBA+) website.

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS ACCEPT AND APPROVE THE TERMS OF THE 2020-21 GOVERNMENT MANDATE LETTER.

CARRIED

2. Camosun College 50th Anniversary Engagement Session

Jennifer Stone, Director, Strategic Initiatives is leading the 50th Anniversary celebrations. She is seeking feedback and ideas from the board members on their role and what they would they like to do. Every second year, the Board of Governors gives out their 'Award for Innovation and Community Partnership' and the next is due in 2021. Last year's award was presented to the Songhees Nation.

Jennifer engaged with the College Executive team, the Senior Leadership Council and the Operational Leadership Team for ideas, and the who, what, and why of the celebration. A key theme is telling Camosun's story: where we came from, where we are now, and looking towards

the future. We plan to celebrate with students, staff, and the community. The kick-off will be on February 19, 2021 at Conversations Day. We will unveil the 50th logo, which will have an indigenous look. The theme will be 'Where Different Waters Meet and Are Transformed'. The celebrations will take place through both signature and existing events. The big birthday party will be on September 16, 2021.

The board worked in groups to brainstorm ideas on the board's involvement in the 50th celebrations, and on the 'Award for Innovation and Community Partnership'. We will look for ways to bring in past board and foundation members.

3. Bargaining Update

Barb Severyn, Executive Director Human Resources, provided a written update on bargaining.

VII ADJOURNMENT

The meeting was adjourned at 6:23 pm.

Laylee Rohani, Chair

Date

Heather Martin, Recorder



**BOARD OF GOVERNORS
BRIEFING NOTE**

SUBMITTED BY: Barbara J. Severyn, Executive Director of Human Resources
DATE: March 26, 2020
TOPIC: BARGAINING UPDATE

For Information: X

For Decision:

For Discussion:

ISSUE

The terms and conditions of employment for unionized employees at Camosun College are governed by three collective agreements that expired in 2019. The collective agreement between Camosun College and the British Columbia Government Employees' Union was renewed for the term of April 1, 2019 to March 31, 2022. Contract negotiations will continue between Camosun College and each of the Camosun College Faculty Association and the Canadian Union of Public Employees, Local No. 2081, until tentative agreements are reached between the respective parties and memorandums of settlement are ratified.

Background:

A Briefing Note dated November 14, 2018, provided the Board with background information regarding Government's bargaining mandate; how proposals are developed and bargaining committees formed; the strategic roles of the Board, College Executive Team (CET) and Local Bargaining Committees; as well as bargaining progress to date. Board updates will continue to be regularly provided until bargaining has concluded for the remaining two Unions at Camosun College.

British Columbia Government Employees' Union (BCGEU) Common and Local Agreement: The BCGEU Common and Local agreements were ratified by the parties' respective principals on May 3, 2019.

Federation of Post-Secondary Educators of BC (FPSE) and Camosun College Faculty Association (CCFA)

-- Common and Local Agreements: The FPSE Template Table signed a protocol agreement and common table bargaining, which commenced in late October, continued in early January; and discussions have resumed this month to determine next steps. Local negotiations taking place during the Winter period were positive; however, face-to-face negotiations have been paused as a result of the challenging circumstances we are faced with in light of COVID-19. In PSEA's discussions with FPSE, they will also consider potential next steps with respect to local bargaining, given these extraordinary circumstances.

Canadian Union of Public Employees, Local No. 2081 (CUPE): Local bargaining has continued to be positive; however, face-to-face negotiations have paused in light of COVID-19. PSEA is in contact with CUPE to discuss next steps.